

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

700 North 10th Street, Room D215
Sacramento, CA 95811
(916) 322-2940
(916) 327-3153 (FAX)
(916) 327-6318 (TDD)



TO: CSBG Service Providers

SUBJECT: 2010/2011 Community Services Block Grant (CSBG) Community Action Plan

DATE: April 6, 2009

An updated "CAP Forms" format is available for download on the CSD website. The updated format has increased interactivity functions that include a Table of Contents, a paste function for inclusion of a Strategic Plan, and the capability to name any Appendix that are included with your agency CAP. To use this updated version, you must set the security level for Microsoft Word to "medium" which will allow macros to be enabled. Agencies may contact Shellene Evans at (916) 341-4384 or sevans@csd.ca.gov for technical assistance if necessary.

Agencies are still provided the choice of using the previously released CAP Forms or choosing the enhanced version. Both downloads can be found at www.csd.ca.gov>CSD Contractors'>CSBG>Resources.

Please feel free to contact your assigned Field Representative with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Leslie Taylor", is written over the word "Sincerely,".

Leslie Taylor
Community Services Division/PDTS Manager